

# Diana Cook

e-mail: dmcook@BGNet.bgsu.edu

## Current Address:

233 Kohl Hall  
Bowling Green State University  
Bowling Green, OH 43403-0476  
(419) 372-4157

## Permanent Address:

5752 Bavaria Avenue  
Parma, OH 44129-2836  
(440) 843-8595

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## Objective:

To obtain a co-op experience in which to broaden my web design skills and apply knowledge learned in coursework and work experience.

## Education:

**Bowling Green State University**, Bowling Green, OH  
Degree: Bachelor of Science in Technology  
Major: Visual Communication Technology  
Expected date of graduation: December 2000

## Related Course Work:

Introduction to Technology Systems • Design and Engineering Graphics  
Introduction to Print Media • Introduction to Technology  
Visual Communication Technology • Two-dimensional Art Foundations

## Work Experience:

5/98 - present

*Database Management*

**Residential Computing Connection**, BGSU, Bowling Green, OH

- Create graphics, databases, and Web-based database interfaces
- Contribute creative input regarding the nature of the Web-based database interface, database structure, and employee needs

8/98 - present

*Lab Coordinator*, Kohl Residence Hall

1/98 - 5/98

**Residential Computing Connection**, BGSU, Bowling Green, OH

- Coordinate with members of Kohl Lab Team
- Communicate with clients and Hall Staff regarding client needs
- Create, distribute, and maintain lab information materials

4/98 - present

*Webmaster (volunteer basis)*

**The Bluecoats Drum and Bugle Corps**, Canton, OH

- Maintain and update website for drumcorps
- Handle corps e-mail and forward to appropriate personnel

4/96 - present

*Webmaster (volunteer basis)*

**Northern Aurora Drum and Bugle Corps**, Saginaw, MI

- Design, organize, and maintain website for drumcorps
- Update online e-mail listing of alumni

4/97 - 12/97

*Lab Consultant*, Kohl Residence Hall

**Residential Computing Connection**, BGSU, Bowling Green, OH

- Assisted and educated clients regarding computer usage and lab policies
- Performed basic maintenance hardware and software duties
- Developed team building skills as a member of the Kohl Lab Team
- Represented Kohl Lab Team at Kohl Hall Council

3/97 - 5/97

*Web Designer*

**Night Watchmen Senior Drum and Bugle Corps**, Hudsonville, MI

- Designed and developed website for newly founded drumcorps
- Created temporary logo for organization

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## Work Experience cont.

5/96 - 12/97

*Clerical Office Assistant, Quality Control Department*

**Interstate Diesel - McBee Supply, Cleveland, OH**

- Organized and catalogued OEM department
- Updated OEM and customer database
- Filed and organized inspector's blueprints and paperwork
- Learned and utilized basic inspection techniques

5/93 - 1/96

*Respite Child Care Provider*

**Medina County Board of MRDD, Medina, OH**

- Provided daycare for high-functioning autistic child

## Activities:

8/98 - present

1/97 - present

8/97 - 5/98

1/97 - 5/98

1/97 - 9/97

**WFAL 680AM, BGSU**

- Music Department
- Traffic Department
- Assistant Director of Advanced Media
- Advanced Media Department
- Disc Jockey

4/98 - present

11/96 - 8/97

**Bluecoats Drum and Bugle Corps, Canton, OH**

- Webmaster and E-mail handler
- Member

5/96 - present

**The HTML Writers Guild**

- Member

4/96 - present

2/95 - 11/96

**The Northern Aurora Drum and Bugle Corps, Saginaw, MI**

- Webmaster
  - awarded August 1998 "Performance Arts Pod - Best of Pod"
- Member